



## **YEAR-TO-DATE SUMMARY**

### **What is captured in this report?**

The Year-to-Date Summary report contains information for Health Reimbursement Arrangements (HRA), Flexible Spending Accounts (FSA) for Medical & Dependent Care, Transportation & Parking, and Limited Medical Spending Accounts. All reports can be run separately for each account type. Each report will display each employee with the last four digits of their social security number, the total elections, deposits, reimbursements and plan balances.

### **Why run this report?**

This report may be used to monitor plan balances on behalf of the plan or to respond to any questions that employees may have regarding the deposits or balances.

### **What are the required data parameters?**

Users must specify the plan year and account type (HRA, FSA Medical/Dependent Care, Transportation & Parking or Limited Medical Spending Account). Typically this report would be created for the current plan year, but may be created for a prior plan year for historical purposes.

### **What time periods are available?**

The data is refreshed nightly and is available for three prior plan years plus the current plan year.

### **Glossary of Terms**

For a complete glossary of terms, please see the Getting Started Guide.