



CHECK JOURNAL EXTRACT REPORT

What is captured in this report?

The Check Journal Extract Report presents all check activity over a specified period of time. The report includes check numbers, issue dates, payee names, amounts paid, claim numbers and incurred service dates.

Why run this report?

This report is designed to assist the user in identifying the checks, voids and refunds that have been issued on behalf of their benefit plan. It may be run for bank statement reconciliation as well as to see expenditures by providers in a given period of time.

What are the required data parameters?

Users must enter a span of check issue dates to retrieve the check journal entries.

What time periods are available?

The data is refreshed nightly and is available as far back as 36 months from the current month.

Glossary of Terms

For a complete glossary of terms, please see the Getting Started Guide.